



## REGULAR BOARD MEETING AGENDA

TUESDAY, March 9, 2021

6:00 PM

via ZOOM

Join Zoom Meeting

<https://sd69-bc-ca.zoom.us/j/61040673753?pwd=ZWxjMVJLY3pqS1Fuelc2SEx6S0pEZz09>

Meeting ID: 610 4067 3753

Passcode: 709902

1. **CALL TO ORDER AND INTRODUCTIONS**

2. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

3. **ADOPTION OF THE AGENDA**

*Recommendation:*

**THAT** the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented (*or, as amended*).

4. **APPROVAL OF THE CONSENT AGENDA**

- a. Approval of Regular Board Meeting Minutes: February 23, 2021 p 1-7
- b. Ratification of In Camera Board Meeting Minutes: February 23, 2021 p 8
- c. Ratification of Special In Camera Board Meeting Minutes: February 19, 2021 p 9
- d. Ratification of Special In Camera Board Meeting Minutes: January 19 & 21, 2021 p 10
- e. Receipts of Ministry News Releases
  - Joint Statement on Pink Shirt Day p 11-12
  - Compensation fund opens for those impacted by incorrect exam results p 13
  - K-12 schools supported by regional COVID-19 rapid response teams p 14
- f. Receipt of Reports from Trustee Representatives
  - French Advisory Committee- Trustee Young p 15-16
  - Oceanside Health & Wellness Network (January and February)  
– Trustee Young p 17-20
- g. Receipt of Status of Action Items – March 2021 p 21

*Recommendation:*

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of March 9, 2021, as presented (*or, as amended*).

5. **DELEGATIONS/PRESENTATIONS (10 MINUTES EACH)**

6. **BUSINESS ARISING FROM THE MINUTES**

7. **MOUNT ARROWSMITH TEACHERS' ASSOCIATION**

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8. **CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)**
  9. **DISTRICT PARENTS ADVISORY COUNCIL**
  10. **PUBLIC QUESTIONS AND COMMENTS (WRITTEN)**
  11. **ACTION ITEMS**
    - a. **2021-2023 False Bay School Calendar** (Gillian Wilson) **p 22**

*Recommendation:*  
**THAT** the Board of Education of School District No. 69 (Qualicum) approve the False Bay School Two-Year Calendar 2021-2023 as presented.
  12. **INFORMATION ITEMS**
    - a. **Superintendent's Report** (Keven Elder)
    - b. **Educational Programs Update** (Gillian Wilson/Vivian Collyer)
  13. **EDUCATION COMMITTEE OF THE WHOLE REPORT** (Trustee Godfrey)

The next meeting is scheduled for Tuesday, April 20<sup>th</sup> at 2:30 p.m.
  14. **POLICY COMMITTEE REPORT** (Trustee Young)

The next meeting is scheduled for Monday, April 19<sup>th</sup> at 1:00 p.m.
  15. **FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT** (Trustee Flynn)

The next meeting is scheduled for Monday, April 19<sup>th</sup> at 10:30 a.m.
  16. **REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS**

None
  17. **TRUSTEE ITEMS**
    - a. **Climate Action Task Force** (Trustee Austin/Trustee Kurland)

*Recommendation:*  
**THAT** the Board of Education of School District 69 (Qualicum) ask staff to commission a report by an independent consultant to review our carbon emission practices and operations and create options for the board to consider as we move toward carbon reduction. The costing for this report would be obtained from the 2020/21 budget.
  18. **NEW OR UNFINISHED BUSINESS**
  19. **BOARD CORRESPONDENCE AND MEDIA**
    - a. **Letter of Support to BCSTA re: Increased School Life Cycle Funding** **p 23**
  20. **PUBLIC QUESTION PERIOD**
  21. **ADJOURNMENT**



**REGULAR BOARD MEETING MINUTES**

TUESDAY, FEBRUARY 23, 2021  
6:00 PM  
VIA ZOOM

**ATTENDEES**

**Trustees**

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

**Administration**

Keven Elder	Superintendent of Schools
Gillian Wilson	Associate Superintendent of Schools
Ron Amos	Secretary Treasurer
Vivian Collyer	Director of Instruction
Chris Dempster	General Manager of Operations
Mark McInnes	Vice Principal, Qualicum Beach Elementary School Qualicum District Principals/Vice Principals' Association

**Education Partners**

Mount Arrowsmith Teachers' Association (MATA)  
District Parents Advisory Council (DPAC)

**1. CALL TO ORDER**

Chair Flynn called the zoom meeting to order at 6:00 p.m.

**2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Chair Flynn acknowledged that the Board was meeting via zoom on the unceded territory of the Coast Salish people and the Snaw-Naw-As (Nanoose) and Qualicum First Nations and thanked them for allowing the district to live, work and play on their shared territory.

She reminded everyone that February 24<sup>th</sup> was Pink Shirt Day

**3. ADOPTION OF THE AGENDA**

**21-16R**

*Moved:* Trustee Godfrey *Seconded:* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented.

CARRIED UNANIMOUSLY

**4. APPROVAL OF THE CONSENT AGENDA**

- a. Approval of Regular Board Meeting Minutes: January 26, 2021
- b. Ratification of In Camera Board Meeting Minutes: January 26, 2021
- c. Receipts of Ministry News Releases
  - Enhanced safety measures for K-12 schools
  - New program to help students get moving
- d. Receipt of Reports from Trustee Representatives
  - Oceanside Building Learning Together Coalition – Trustee Young
  - Oceanside Track Steering Committee – Trustee Young
- e. Receipt of Status of Action Items – February 2021

**21-17R**

*Moved:* Trustee Godfrey *Seconded:* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of February 23, 2021, as presented.  
CARRIED UNANIMOUSLY

**5. DELEGATIONS/PRESENTATIONS**

None

**6. BUSINESS ARISING FROM THE MINUTES**

None

**7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)**

Deb Comer, President, commented on the following:

- This time of year has people in the district working in 2 different timeframes; completing the current year in a strong way while being involved in the budget process, grade 7 transitions meetings, timetabling and course selection for next school year.
- MATA is expecting fulsome collaboration with the district as to what the September startup will look like and some options that could be considered along with parent and students' input.
- Applauds the concept of zero waste; however, there seemed to be a disconnect in communicating the initiatives with the teachers in the 4 schools which are part of the pilot recycling program.
- Timing of receipt of the draft of the updated Health & Safety Guidelines with only a day to review and provide feedback prior to a meeting of the District Health & Safety Committee to discuss. A longer timeframe would be appreciated to ensure the validity and work of that committee.
- Teachers are feeling exhausted and there appears to be more people taking leaves this year than in previous years. There seems to be a manifestation of COVID fatigue in the district and she hopes that the district leadership team is ensuring that they continue to monitor how members are feeling.

**8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570**

No report

**9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)**

Andrea Button, President, advised that, due to the upcoming spring break period, the March DPAC meeting will be rescheduled from Wednesday, March 17<sup>th</sup> to Wednesday, March 3<sup>rd</sup>. Parents and students are looking forward to spring break.

**10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)**

None

**11. ACTION ITEMS****a. SD69 External Communications Plan**

Director of Instruction Collyer referred to the draft external communications plan provided in the agenda package. She then gave a PowerPoint presentation outlining the foundation used for the creation of an external communications plan and proposed strategies, including optimizing the district's virtual presence to showcase the district's values and initiatives, and the possibility of rebranding its identity representation. Once approved, next steps would be to include the cost of implementing a number of the strategies in the 2021-2022 annual budget discussions. Trustees commented that the plan was timely and requested that students be involved in some way, i.e. student liaisons to obtain student input, design support.

**21-18R**

*Moved:* Trustee Young      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) receive and adopt the Communications Plan as presented by Director of Instruction Collyer at its Regular Board Meeting of February 23, 2021.

CARRIED UNANIMOUSLY

**12. INFORMATION ITEMS****a. Superintendent's Report**

- The new COVID guidelines and the zero waste project have both been the subject of extensive consultation. As always, matters such as those will be discussed at the MATA liaison conversations and he will ensure those two topics are both on the agenda at the next liaison meeting.
- Enhanced safety measures from the revised public health guidelines have been acted on for mid-day cleaning of desks and chairs. It was determined that products are available for students to wipe down their desks and chairs before heading out to lunch as there was no way for custodial staff to reach 100 learning spaces in 30 minutes and would not have been appropriate to give teachers that responsibility either. This will also teach responsible habits to students for life to 'leave it as you found it'.
- After confirming with the Health Authority and the Ministry of Education that there is no requirements for masking in elementary schools with the enhanced masking requirements, the requirement is in place where it has to be and the district will maintain its practice for Grades 5-7 to ensure masks are used in all public places or where students will be outside their learning group. He is proud of the district's enhanced safety measures which also have all students wear masks on buses, which exceeds the guidelines.

- SD69 is possibly the only district which has continued to allow for home support rather than require students to transition back to schools.
- Planning for September continues, although it is unusual in that districts still do not know what September will look like in the way of COVID protocols and how to organize classes. Senior staff are committed to ongoing consultation at the school level through surveys and focus groups as to what initiatives and protocols could be maintained and what could be changed for the upcoming year, irrespective of COVID.
- A communique will be sent to all employees on February 24<sup>th</sup> as to what the district's understandings will be regarding spring break and travel in regard to the requirements of the Public Health Authority regarding essential and non-essential travel.
- Staff are preparing the Framework for Enhancing Student Learning which requires schools to provide the FSA results and Grade 12 to be filed to the Ministry between June and September. This report will track progress over time; however, it will not replace the most important planning about school-based Enhancing Student Learning Plans and the District Enhancing Student Learning Plans which provide the centre for other important planning documents. (6:40)
- Appreciation to everyone for their understanding, diligence, patience, tenacity, care and dedication to students to make schools places that are safe and where learning is occurring during this most unusual of school years.

**b. Education Update**

Gillian Wilson, Associate Superintendent, stated that normally school calendars are brought forward for the Board's approval at this time of year; however, the Board approved a multi-year calendar in the spring of 2020, with the exception of False Bay School. In that case, a 1-year calendar was approved and discussions are currently underway to finalize a 2-year calendar for False Bay School which she anticipates presenting to the Board at the March regular board meeting.

Associate Superintendent Wilson then echoed the comments of the Superintendent and MATA President in terms of COVID fatigue. While people are tired of not seeing the light at the end of that tunnel, there is a lot of light emanating from a number of great initiatives and events going on at schools. Staff receive those sparks of light and buckets are filled by the work students do day in and day out with support from teachers and support staff.

Vivian Collyer, Director of Instruction, reported that the first of the Secondary Green Teams sessions, which included staff and students who have a special interest in environmental stewardship, was held on February 22<sup>nd</sup>. She shared how the Green Teams were working and communicating with the district's Climate Action Task Force (CATForce) to help inform plans around the learning piece and the action plan in progress. There are different perspectives on environmental stewardship and the teams are focussed on 2030 sustainable development goals, ecological literacy, Indigenous knowledge, inquiry and core competencies.

Students have been tasked, through an Appreciative Inquiry approach, to connect with staff and students at their schools for input on current strengths they are proud of in the area of environmental stewardship, what could be done to build on them and to explore some future possibilities. A Google Doc has also been created for students to pose questions about environmental stewardship, what they want to learn more about, voices to be included, and make suggestions. It is anticipated that the students will make a presentation to a future CATForce meeting.

### 13. EDUCATION COMMITTEE OF THE WHOLE REPORT

#### a. Social Justice Working Group

Trustee Godfrey referred to the committee report in the agenda package and introduced the recommendation regarding the social justice working group.

Trustee Young stated that the social justice initiative has been progressing slowly over the past 10+ months. The plan is to begin by reaching out to staff and partner groups in the school district to solidify the definition of social justice and then identify what is already occurring in the district, consider what could be expanded or fine-tuned, and what is still needed.

Trustee Austin added that it would be important to invite community members' voices to the working group table as there are many people with expertise in this area who are working locally on issues and it would be beneficial to the group to access that knowledge.

#### 21-19R

*Moved:* Trustee Godfrey      *Seconded:* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) establish a working group to discuss, refine and accept a definition of Social Justice and invite interested stakeholders to join, with the goal of completing an environmental scan and action plan.

CARRIED UNANIMOUSLY

### 14. POLICY COMMITTEE OF THE WHOLE REPORT

Trustee Young invited students as well as parents and staff to participate in all of the Committee of the Whole meetings to gain a good sense of what is happening in the district.

#### a. Board Policy 501: Acceptable Use of Technology

#### 21-20R

*Moved:* Trustee Young      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 501: *Acceptable Use of Technology (AUP)* at its Regular Board Meeting of February 23, 2021

CARRIED UNANIMOUSLY

#### b. Board Policy 504: Copyright *(Previously Administrative Procedures Only)*

#### 21-21R

*Moved:* Trustee Young      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 504: *Copyright* at its Regular Board Meeting of February 23, 2021.

CARRIED UNANIMOUSLY

**c. Board Policy 107: Use of Educational Property for Child Care (NEW)**

**21-22R**

*Moved:* Trustee Young      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 107: *Use of Educational Property for Child Care* and its attendant Administrative Procedures at its Regular Board Meeting of February 23, 2021.

CARRIED UNANIMOUSLY

**d. Board Policy 505: Fundraising in Schools (Previously Administrative Procedures Only)**

**21-23R**

*Moved:* Trustee Young      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 505: *Fundraising in Schools* and its attendant Administrative Procedures at its Regular Board Meeting of February 23, 2021.

CARRIED UNANIMOUSLY

**e. Board Policy 506: Conduct of Coaches**

*(Previously Administrative Procedure Only and numbered 5015)*

**21-24R**

*Moved:* Trustee Young      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 506: *Conduct of Coaches* at its Regular Board Meeting of February 23, 2021.

CARRIED UNANIMOUSLY

**f. Board Policy 602: Exempt Staff Supplementary Employment Benefits**

**21-25R**

*Moved:* Trustee Young      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 602: *Exempt Staff Supplementary Employment Benefits* and its attendant Administrative Procedures at its Regular Board Meeting of February 23, 2021.

CARRIED UNANIMOUSLY

**15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT**

Trustee Flynn referred to the committee report provided in the agenda package, highlighting the recommendation being brought forward to support the BC School Trustees Association's submission to the Ministry of Education to increase school life cycle funding as some, such as the Annual Facility Grant, have not increased since 2002.

**a. Letter of Support - Increased School Life Cycle Funding**

**21-26R**

*Moved:* Trustee Flynn      *Seconded:* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) write a letter of support for the BC School Trustees Association's recommendations to the Government of British Columbia for increased school life cycle funding.

CARRIED UNANIMOUSLY



**16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS**

No Reports

**17. TRUSTEE ITEMS**

**a. Climate Action Task Force Report and Notice of Motion**

Trustee Austin spoke to the task force report provided in the agenda package, noting that students are also involved in the meetings and are becoming vibrant members of the task force. She then drew attention to budget considerations coming out of the task force which would be for the Board to consider identifying funds for new school initiatives in future budgets.

Trustee Austin then presented a Notice of Motion to hire a consultant, to be paid for within this year’s budget, to draft a report on the district’s carbon emissions to date and scenarios of what it would look like for the District to meet certain targets. The motion will be brought forward to the March regular board meeting.

Trustee Kurland added that the original intent of the CATForce was to seek carbon neutrality by 2026 and, while that may not be possible, it would be valuable to review operations and what the district is currently doing to reduce carbon emissions, and then to consider other options and what those might cost. The task force would be asking for a certain amount of money to complete a study of what could be done and provide a pathway on which to move forward to carbon neutrality.

Notice of Motion: THAT the Board of Education of School District 69 (Qualicum) ask staff to commission a report by an independent consultant to review our carbon emission practices and operations and create options for the board to consider as we move toward carbon reduction. The costing for this report would be obtained from the 2020/21 budget.

**18. NEW OR UNFINISHED BUSINESS**

None

**19. BOARD CORRESPONDENCE AND MEDIA**

**a. Letter to Minister of Education re: Cancellation of Foundation Skills Assessments**

**20. PUBLIC QUESTION PERIOD**

None

**21. ADJOURNMENT**

Trustee Godfrey moved to adjourn the meeting at 7:12 p.m.

CHAIRPERSON

SECRETARY TREASURER



## IN-CAMERA MEETING

SECTION 72 REPORT  
February 23, 2021

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### ATTENDEES:

#### Trustees

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Elaine Young	Trustee
Laura Godfrey	Trustee
Barry Kurland	Trustee

#### Administration

Dr. Keven Elder	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent

The Board of Education discussed the following topics:

- Labour Relations/Personnel
- Legal
- Property

The Board of Education approved a motion regarding the following topic:

- Personnel

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Chairperson

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Secretary Treasurer



SCHOOL DISTRICT No. 69 (QUALICUM)  
**SPECIAL IN-CAMERA MEETING**

**SECTION 72 REPORT**  
**February 19, 2021**

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**ATTENDEES:**

**Trustees**

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Elaine Young	Trustee
Laura Godfrey	Trustee
Barry Kurland	Trustee

**Administration**

Dr. Keven Elder	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent

The Board of Education discussed the following topics:

- Personnel

The Board of Education approved motions regarding the following topics:

- Personnel

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Chairperson

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Secretary Treasurer



SCHOOL DISTRICT No. 69 (QUALICUM)  
**SPECIAL IN-CAMERA MEETING**

**SECTION 72 REPORT**  
**January 19/21, 2021**

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**ATTENDEES:**

**Trustees**

Eve Flynn	Chairperson
Julie Austin	Vice Chairperson
Elaine Young	Trustee
Laura Godfrey	Trustee
Barry Kurland	Trustee

**Administration**

Dr. Keven Elder	Superintendent of Schools
Ron Amos	Secretary Treasurer

The Board of Education discussed the following topics:

- Personnel

The Board of Education approved motions regarding the following topics:

- Personnel

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Chairperson

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Secretary Treasurer

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## JOINT STATEMENT

For Immediate Release  
2021PREM0014-000313  
Feb. 24, 2021

Office of the Premier  
Ministry of Education

### **Joint statement on Pink Shirt Day**

VICTORIA – Premier John Horgan, Jennifer Whiteside, Minister of Education, and Carol Todd, parent and founder of the Amanda Todd Legacy Society, have released the following statement to mark Pink Shirt Day:

“Today, we stand together against bullying and with millions of people in nearly 180 countries throughout the world on the 14th annual Pink Shirt Day.

“This past year has been particularly hard for kids, with so many young people experiencing increased stress and mental health challenges as a result of the pandemic. That’s why this Pink Shirt Day is so important.

“This year’s theme is ‘lift each other up.’ Lifting each other up means accepting and respecting each other, regardless of race, culture, religion, sexual orientation or gender identity. It means seeing others for their strengths, abilities and things we have in common. It means taking the time to understand different points of view and share experiences. By lifting each other up and wearing pink today, we are standing in solidarity against bullying and letting kids know they aren’t alone.

“In B.C., we have a provincial Erase (expect respect and a safe education) strategy that continues to evolve and respond to our children's needs. We encourage school communities to engage in and promote all aspects of Erase and ensure children know they can anonymously report anything they find concerning through the Erase website.

“Erase resources also focus on social media and online safety, mental health and wellness, substance use, anti-racism, gang prevention and supporting students of all sexual orientations and gender identities.

“We need to let young people know they are not alone and they can reach out to others for help. We must continue to make a difference for those who may not be able to stand up for themselves. Today, we challenge you to take the lessons of Pink Shirt Day and make them last all year long. Lift each other up and remember a small act of kindness can be a powerful force.

“Please share your words of encouragement and kindness for Pink Shirt Day this year using the social media hashtags: #PinkShirtDay and #erasebullying.”

### **Learn More:**

Find Erase resources at: <https://www2.gov.bc.ca/gov/content/erase>

Or report bullying at: <https://erasereportit.gov.bc.ca/>

Virtual mental health supports during COVID-19:

<https://www2.gov.bc.ca/gov/content/health/managing-your-health/mental-health-substance-use/virtual-supports-covid-19>

**Contacts:**

Jen Holmwood  
Press Secretary  
Deputy Communications Director  
Office of the Premier  
Jen.Holmwood@gov.bc.ca  
250 818-4881

Ministry of Education  
Government Communications and Public  
Engagement  
250 356-5963

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## INFORMATION BULLETIN

For Immediate Release  
2021EDUC0017-000352  
March 1, 2021

Ministry of Education

### **Compensation fund opens for those impacted by incorrect exam results**

VICTORIA – The compensation fund is accepting applications online for students who can demonstrate losses or expenses that arose from the June 2019 provincial Grade 12 exam tabulation errors.

Apology letters are being sent to all students whose exam marks were impacted.

The Ministry of Education is taking these steps to fulfil the final two recommendations from the Office of the Ombudsperson report *Course Correction: The Ministry of Education 2019 Provincial Exams Errors*, released on Aug. 20, 2020. The ministry has acted on all six of the recommendations in the report.

The ministry has already implemented recommendations one through four, relating to processes and protocols for quality assurance, escalation of issues and communication protocols.

There will be a clear process for individuals to apply for reimbursement, which is open online: <https://www.gov.bc.ca/2019grade12examcompensation>

The ministry has worked to establish a fair and transparent process for receiving, reviewing and determining compensation claims. An independent third party will provide adjudication services for the compensation fund. Applicants will be notified of claim decisions and the reasons for claim validity or denial. There will also be a detailed process for appeal.

Following the errors, the ministry made immediate changes to policies and procedures to ensure a more rigorous process is used for processing provincial assessments, which are no longer tied to grades.

The compensation program launches on Monday, March 1, 2021. Claim submissions and adjudication will take place from March 1 to May 24. Compensation will be issued for validated claims by August 2021.

#### **Contact:**

Ministry of Education  
Government Communications and Public  
Engagement  
250 356-5963

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## NEWS RELEASE

For Immediate Release  
2021EDUC0017-000371  
March 2, 2021

Ministry of Education

### **K-12 schools supported by regional COVID-19 rapid response teams**

VICTORIA – Six regional COVID-19 rapid response teams are now in place to support K-12 schools and school districts with safety plans and exposure assessments.

“Rapid response teams are a critically important addition to the health and safety measures that are keeping schools safe for students and staff,” said Jennifer Whiteside, Minister of Education. “As the pandemic evolves, these teams will help us respond quickly and adapt, where necessary, to ensure best practices are being consistently applied throughout the education sector.”

Rapid response teams have representatives from school and public health staff. The teams will:

- work with school, school district and health authority staff to review significant school exposure events, make recommendations and support schools to enhance their safety plans when needed.
- review school or district COVID-19 safety plans and related policies;
- support schools with their implementation and safety plans, as well as communications to students, staff and families; and
- conduct school safety assessments.

The Province is investing \$900,000 in federal funding to support one team for each health authority and one dedicated to support independent schools, including hiring or redeploying health and safety staff.

Lead school districts include:

- Surrey for the Fraser Health region;
- Nanaimo-Ladysmith for the Island Health region;
- Central Okanagan for the Interior Health region;
- Peace River North for the Northern Health region; and
- Vancouver for the Vancouver Coastal Health region.

In Fraser Health, there is also an existing COVID-19 Intake Hub working closely with school districts in the region to respond to exposures. To date, Surrey has already worked with Fraser Health to complete environmental assessments of three schools with exposure events, and those assessments have been shared with all schools in the district.

To support B.C.’s COVID-19 response for K-12 education, \$288 million in one-time, provincial and federal funding has been allocated to schools and districts, including \$3.5 million to manage COVID-19 exposures in schools.





SD69 QUALICUM

**Trustee Representative:** R. Elaine Young  
**Committee Name:** French Advisory Council  
**Meeting Location:** Zoom  
**Meeting Time:** February 22, 2021

**Mandate:** FAC provides advice, recommendations and feedback to senior staff on matters relating to French language programs in the District.

**Role:** FAC meets at least three times each year to discuss strategic priorities as they relate to funding allocation and program development:

- To promote and support French Language learning in SD69
- To support relevant, accessible, high quality FSL programs that optimize resources and appropriately complement district programming
- To help integrate FSL program guidelines within the district's learning framework, as well as serve as a forum for ongoing sharing of perspectives on program directions to ensure our district programs align with federal funding guidelines

**Attendees:** Brayden Gordon, Rudy Terpstra, Francois Provencher, Angela Dodd, Catherine Buchanan, Elaine Young, Andrea Button, Debbie Comer, Lesley LaCouvee, Vivian Collyer

## 1) School Updates

École Oceanside Elementary:

- Currently completing School Review Process in preparation for next year.
- Looking at student numbers for next year, and determining staffing needs.
- New FI staff have joined EOES – Welcome
- New playground coming soon - PAC funded...thank you!
- EBSS and EOES transition discussions with Grade 7's
- Pink Shirt Day - bilingual virtual assembly led by our Grade 6/7 students with Mme Tanner
- Concours d'art oratoire - essay & speech writing contest happening in March for all Grades 5-7 students; the provincial contest is May 1<sup>st</sup>
- FI school budget - looking for more digital resources and \$1000 toward for French library books; ordering new guided reading book sets for primary and intermediate level readers.
- French Language Assistant (provided to district every 2<sup>nd</sup> year by the Ministry) – Next year unfortunately due to COVID
- BSS tutors - still trying to find ways to connect the BSS tutors to EOES students due to logistical complication. Brayden and Francois will continue to work on this.
- EFI Kindergarten information session for parents in Zoom – received lots of positive feedback from community.

École Secondaire Ballenas Secondary:

- The two new French Immersion courses, CLE 10 and History 12 are happening this quarter.
- Career is new class that is challenging to find material in French
- Grade 12 celebration will be a luncheon
- Looking for new learning resources for FI math and sciences
- Students are starting course selection for next year.

## **2) District Update**

- i) Early French Immersion Kindergarten registration 27 siblings; 19 non-siblings
- ii) Vivian is currently calling parents of waitlisted K students from this year who haven't yet been placed in FI to see whether they are interested in Grade 1 entry into EFI in Sept. 2021
- iii) EOES is confirming with families that their students who moved to DL or out-of-district in response to the pandemic will be returning to EOES in the fall
- iv) Vivian provided a sneak preview of the new French programs web page for the district website. She will let FAC members know when it becomes live.
- v) We have \$1800 from the federal funding grant to spend on Cultural Activities this year; it is challenging to organize events because of the pandemic safety protocols; FAC members will send Vivian their ideas.

## **3) Next FAC Meeting:** late spring; date TBD



## Board and Trustee Representative Committee Report

SD69 QUALICUM

**Trustee Representative:** R. Elaine Young  
**Committee Name:** Oceanside Health and Wellness Network – Circle of Partners' Table  
**Meeting Location:** Zoom  
**Meeting Time:** Jan. 21, 2021 3-4:30 PM

### Oceanside Health and Wellness Network (OHWN) Goals

1. Children in Oceanside (OS) have the best possible start in life.
2. Seniors residents in OS are connected and engaged while choosing to age in place.
3. Network to strengthen diversity, connections and share knowledge of the OHWN.
4. Network development to review/revise the structure to increase membership at the Circle of Partners' Table
5. Improve youth and young adult access to mental health services in OS.
6. Develop new and enhance existing action tables in OS.

### Extracted From Minutes of January 21 Meeting

#### Action Groups/Standing Report:

Written reports were circulated before this meeting.

#### Child Wellness Group (CWG) & Discussion of merging LAT & CWG:

Gerry and Jane met with the LAT group and had discussions around merging the LAT with the CW group. The LAT are going back to their group to confirm that they are all good with merging. Report from the First 2000 Days Forum will be discussed next month since City of Parksville members only received it yesterday.

A letter of intent is to be written for Helene regarding the project with the UBC 'HELP' group.

#### Seniors Planning Table:

Susanna had submitted a written report from the minutes of the Seniors meeting. Changed their name to 'Oceanside Seniors Action Group'.

#### Perfect Storm (PSG):

Marlys had submitted a very brief written report. In addition, she shared her awareness that the community as a whole is recognizing the need for Mental Health supports, as demonstrated in events being organized in the community.

#### Coordinator Updates:

Report was sent out to City of Parksville members prior to this meeting.

Jane had also sent out a report from the 'Heads Up' conference that she attended.

#### Qualicum Beach Council and Local News:

Scott reported to the group that he has been active in completing funding applications for local much needed housing. He also shared that there is to be a Point in Time Homelessness count in April. He asked if OHWN should have an action group bringing housing providers together to look at the issues around affordable & low cost housing in our area.

**Recruitment Strategy Recommendations:**

After last meeting Jane circulated the recommendations that came out of the recent Recruitment Strategy meeting. There was not much response from City of Parksville members. Alongside a Recruitment Strategy we also need to define the Roles and Responsibilities of City of Parksville members and we need to put a Governance piece in place. The previous recruitment strategy was too formal but before making changes or having a recruitment drive we need to figure out some governance issues first and ensure that we have clear information for new City of Parksville members.

It was decided that Scott and Sharon would be accepted as members of City of Parksville. However we will not recruit further until we have a new document outlining our Governance with Roles and Responsibilities of City of Parksville members.

Jane will re-circulate the Recruitment Strategy document with the Recruitment Strategy and the Governance pieces separated as 2 documents. A Governance working group will be formed with Jane, Elaine, Gerry, Marlys and Jane O. They will aim to bring a report in 1 month, for City of Parksville to discuss and make a decision on in 2 months time.

**Actions:**

- Jane to connect with Governance group, send out documents and arrange time to meet

**Next meeting:**

The next meeting will be on Thursday, February 18<sup>th</sup>. Marlys will chair the meeting.



## Board and Trustee Representative Committee Report

SD69 QUALICUM

**Trustee Representative:** R. Elaine Young  
**Committee Name:** Oceanside Health and Wellness Network – Circle of Partners' Table  
**Meeting Location:** Zoom  
**Meeting Time:** Thursday, February 18, 2021

### Oceanside Health and Wellness Network (OHWN) Goals

1. Children in Oceanside (OS) have the best possible start in life.
2. Seniors residents in OS are connected and engaged while choosing to age in place.
3. Network to strengthen diversity, connections and share knowledge of the OHWN.
4. Network development to review/revise the structure to increase membership at the Circle of Partners' Table
5. Improve youth and young adult access to mental health services in OS.
6. Develop new and enhance existing action tables in OS.

### Urban Matters/Social Needs Assessment Project Update

- Jen Casorso brought an update regarding the RDN Social Needs Assessment project. She asked if we would agree to be a conduit to other community partners in Oceanside..
- Jen emphasized that a great deal of work has already been done in the RDN, and the goal of this project is to strengthen that work, identify any gaps, and gather voices from any areas that have not already been heard and included.
- The focus areas for this project include:
  - Programs for Families, Youth and Children
  - Social Supports and Services
  - Housing and homelessness
  - Access to Healthy and Affordable food
  - Safe affordable transportation
  - Discrimination and Stigma
- During the ensuing discussion a number of links and contacts were identified by the group.
- Jen shared that the timeline for completion of Engagement Phase of the project is mid-April.

### Review of Open Action Items

- Governance Group has met and will report at the March meeting
- purchased a parting gift for Courtney Simpson on behalf of OHWN CoPs

### Standing Committee Updates

- CRN
  - Advanced Care Planning tool kits will be available next week.
  - Cowichan Valley have created a card asking 'How are you aging?'
- Child Wellness Group
  - The Early Years Forum follow-up meeting took place today. It was an excellent meeting with around 24 people in attendance.

- Seniors Planning Table
  - Susanna sent out notes from the last Seniors meeting. They are moving ahead with the distribution of information.
  - Their next meeting is early in March.
  - The money from the CRN has been spent.
- Perfect Storm(PSG)
  - The Qualicum Beach Nurse Practitioners have formed a charitable foundation the Perfect Storm group may collapse their charitable foundation rather than having two similar foundations in a small community.
- Island Health
  - Plans are being put together for COVID immunizations. She recommended that anyone wanting up-to-date information visit the website:
  - <https://www.islandhealth.ca/learn-about-health/covid-19/covid-19-vaccine>

### **Mental Health Action Table**

- The group was previously made up mostly of service providers and a couple of community members. In retrospect the group did not have a clear mandate..
- City of Parksville members have recognized that the 3 pillars of the First 2000 Days project actually apply from the cradle to the grave and both the Child & Youth and Seniors action groups can use these as a focus.
- Do we need a third action group that only focuses on mental health?
- It was felt that we need to start looking ahead; we know people are suffering at present with mental health issues due to COVID.
- How can we intervene now, rather than waiting until this is all over? Could we reach out to people attending vaccination clinics? How can we also plan for when this time has passed?
- Recommendation: We will have a Convening in April/May on the topic of COVID Recovery.

### **Letter from Community Health Networks to MLAs**

- Jane V brought a letter that has been written from the Vancouver Island Health Networks to the Vancouver Island MLAs, regarding the suspension of transportation with Wilson's Bus Services.
- Jane and the other Coordinators are signing the letter on behalf of the networks.
- The letter is requesting a meeting with the MLAs to share knowledge and perspective on transportation on Vancouver Island.
- Letter was approved for signing.

### **Next Meeting**

Thursday, March 18

**SCHOOL DISTRICT 69 (QUALICUM)  
STATUS OF ACTION ITEMS**

Action Item	Responsibility	Status	Proposed Deadline
<p><b>Social Justice Working Group</b> (February 23, 2021)  <b>THAT</b> the Board of Education of School District 69 (Qualicum) establish a working group to discuss, refine and accept a definition of Social Justice and invite interested stakeholders to join, with the goal of completing an environmental scan and action plan</p>	<p>Trustees Flynn and Young/Associate Superintendent</p>	<p>Interested stakeholders will be invited to participate at which time the definition of Social Justice will be determined.</p>	<p>TBD</p>
<p><b>Exploration of Community Schools Concept</b> - December 15, 2020  <b>THAT</b> the Board of Education of School District 69 (Qualicum) requests staff to further explore the community school concept and to bring a report back to the Board through the Finance &amp; Operations Committee before the end of this school year</p>	<p>Superintendent/ Secretary Treasurer</p>	<p>In progress</p>	<p>June 2021</p>
<p><b>Codes of Conduct Working Group</b> - September 22, 2020  <b>THAT</b> the Board of Education of School District 69 (Qualicum) ask senior staff to create a working group, which includes student and parent advisory council representatives, to work on the School Codes of Conduct</p>	<p>Gillian Wilson</p>	<p>These are connected to the work of the Social Justice Working Group. Codes of Conduct Reviews due April 15 Codes of Conduct due to Superintendent by July 15, 2021.</p>	<p>July 2021</p>
<p><b>Use of Common Space for Artwork</b> - March 10, 2020  <b>THAT</b> the Board of Education of School District 69 (Qualicum) ask staff to work with Parksville Civic and Technology Centre partners to develop a plan and process to allow the display of wall art from SD69 students, VIU students and community members in the communal areas of the building; and,  <b>THAT</b> this process may serve as a vehicle for installation art, be it temporary or permanent.</p>	<p>Senior Staff</p>	<p>Deferred due to COVID</p>	<p>TBD</p>
<p><b>Climate Action Symposium</b> - December 17, 2019  <b>THAT</b> the Board of Education of School District 69 (Qualicum) support a task force initiative to host a Climate Action Symposium in the spring of 2020</p>	<p>Climate Action Task Force Members</p>	<p>Has been decided to move timeline from spring 2020 to fall 2020 Will now depend on status of pandemic</p>	<p>TBD</p>



## DRAFT - False Bay School Calendar 2021-2023

Designation	2021-2022	2022-2023
Days in Session	177	177
Days of Instruction	169	169
Instructional Hours Elementary	878	878
Instructional Hours Secondary	952	952
Schools open - Regular start time and schools dismiss three hours early. Ballenas & Kwalikum Secondary – Grade 8’s only	Tuesday, September 7	Tuesday, September 6
Ballenas & Kwalikum Secondary - First day for Gr 9-12	Wednesday, September 8	Wednesday, September 7
District-wide Planning Day - Non instructional Day	Thursday, September 30	<b>TBD</b>
Provincial Pro-D Day - Non-instructional Day	Friday, October 1	<b>TBD</b>
Thanksgiving Day	Monday, October 11	Monday, October 10
Conferencing Adjustment - Non-instructional Day		Thursday, October 20
Provincial Pro-D Day - Non-instructional Day	Friday, October 22	Friday, October 21
<b>ALTERED FRIDAY</b>	<b>Friday, November 5</b>	<b>Friday, November 4</b>
Remembrance Day	Thursday, November 11	Friday, November 11
Conferencing Adjustment - Non-instructional Day	Friday, November 12	
<b>ALTERED FRIDAY</b>	<b>Friday, November 26</b>	<b>Friday, November 25</b>
<b>ALTERED FRIDAY</b>	<b>Friday, December 10</b>	<b>Friday, December 9</b>
Winter Vacation Period	December 20 to 31	December 19 to 30
Schools Reopen after Winter Vacation	Tuesday, January 4	Tuesday, January 3
<b>ALTERED FRIDAY</b>	<b>Friday, January 14</b>	<b>Friday, January 13</b>
<b>ALTERED FRIDAY</b>	<b>Friday, January 28</b>	<b>Friday, January 27</b>
Secondary Semester Two Begins	<b>TBD</b>	<b>TBD</b>
<b>ALTERED FRIDAY</b>	<b>Friday, February 4</b>	
<b>ALTERED FRIDAY</b>	<b>Friday, February 11</b>	<b>Friday, February 10</b>
Professional Development Day Non-instructional Day	Friday, February 18	<b>TBD</b>
BC Family Day	Monday, February 21	Monday, February 20
<b>ALTERED FRIDAY</b>	<b>Friday, March 4</b>	<b>Friday, March 3</b>
Spring Vacation Period	March 14 to 25	March 20 to 31
Schools Reopen after Spring Vacation Period	Monday, March 28	Monday, April 3
<b>ALTERED FRIDAY</b>	<b>Friday, April 8</b>	
Good Friday	Friday, April 15	Friday, April 7
Easter Monday	Monday, April 18	Monday, April 10
<b>ALTERED FRIDAY</b>		<b>Friday, April 21</b>
<b>ALTERED FRIDAY</b>	<b>Friday, May 6</b>	<b>Friday, May 5</b>
Conferencing Adjustment Non-instructional day	Friday, May 20	Friday, May 19
Victoria Day	Monday, May 23	Monday, May 22
<b>ALTERED FRIDAY</b>		<b>Friday, June 2</b>
School-Based Pro-D Day - Non-instructional day	Friday, June 3	<b>TBD</b>
Final Day for Students - Schools dismiss 3 hours early	Wednesday, June 29	Thursday, June 29
Administrative Day - Non instructional Day	Thursday, June 30	Friday, June 30





## SCHOOL DISTRICT No.69 (QUALICUM)

March 1, 2021

Stephanie Higginson, President  
BC School Trustees Association  
1580 Broadway  
Vancouver, BC V6J 5K9

via email: [shigginson@bcsta.org](mailto:shigginson@bcsta.org)

Dear Stephanie Higginson:

At its recent Board meeting of February 23, 2021, the Board of Education of School District 69 (Qualicum) passed the following motion:

***THAT*** the Board of Education of School District 69 (Qualicum) write a letter of support for the BC School Trustees Association's recommendations to the Government of British Columbia for increased school life cycle funding.

The information gathered and presented in The Case for Increased School Life Cycle Funding Report is certainly compelling evidence that the system is underfunded for capital planning purposes and has been for some time.

Our Board and Senior Staff also plan to meet with our two new area MLA's in the near future and this issue will most certainly be on our list of discussion topics.

We look forward to assisting the BCSTA Board with advocacy efforts at the local.

Sincerely,

Eve Flynn, Board Chair

c: Board of Education SD69  
Keven Elder, Superintendent of Schools  
Ron Amos, Secretary Treasurer  
Chris Dempster, General Manager of Operations, SD69  
BC Boards of Education (via BCSTA)

File: 0530-01 BoE